

*Developing Human Capital & People Management*

## About OPEN UNIVERSITY MALAYSIA

OUM is owned by the first 11 Public Universities in Malaysia. This has enabled the University to tap on not only the finest and best academic experts in Malaysia but the varied facilities such as laboratories and classrooms throughout the country.

Academic programmes are designed to facilitate students acquire the extra skills in the market place, to give them the added value in a growing competitive world and to meet challenges both domestically and in the international arena. Its strengths span a wide range of disciplines, from IT and Engineering to the Arts and Social Sciences, Business and Science. Quality and flexibility are the key words for all our programmes and we focus on the application of knowledge and skills.

## About IPD

Recognizing the need to stay competitive in today's knowledge-based global economy the Institute of Professional Development (IPD) was officially founded in November, 2000 as one of the centers of excellence within the Open University Malaysia. The Institute of Professional Development (IPD) has begun to establish itself as a leading school for adult learning programmes within and outside OUM.

IPD sees itself to be the leading life – long learning programmes provider for working adults in the region. Presently IPD have been working with a diverse network of leading local and international experts to provide the cutting edge and innovative professional and management development programmes for individuals and organizations that require solutions in people and organizational behaviour.

## Contact Us

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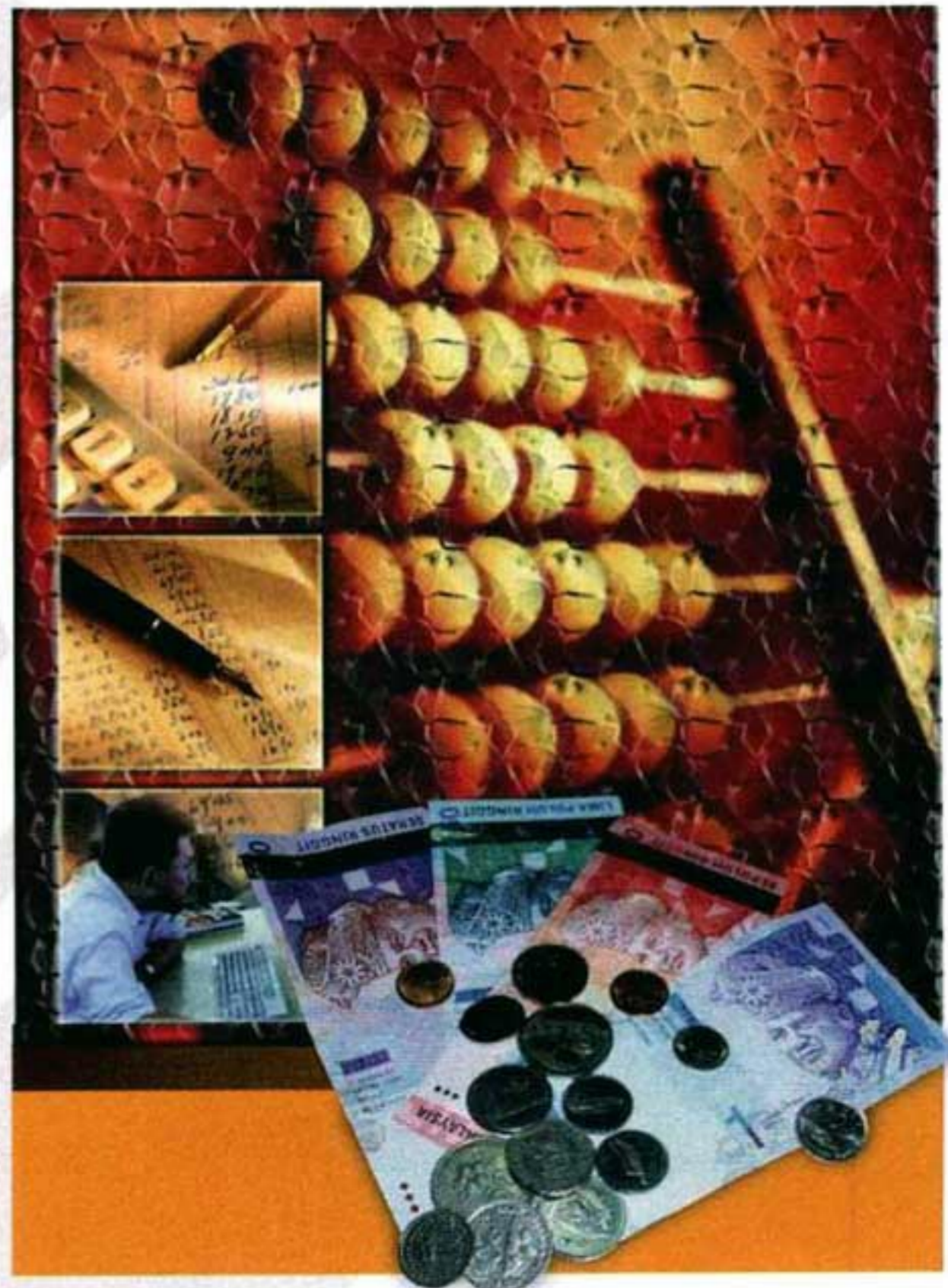
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## *Executive Diploma in* **Accounting**



## Introduction

Accounting is the language of business. Across the globe, comparisons of companies are made possible because there is a standard mode of measurement to record the financial health of an organisation, describing its strengths and limitations. This information is critical for resource allocation and other areas of decision making, particularly investments and taxes.

Accurate financial reports are mandatory for all business entities, from public listed companies to small entrepreneurial units. The stringent standards of accounting practices internationally have made this profession a high respected one as it is seen as the window of social responsibility.

This course provides the basic understanding of managing accounts and audits as well as the Malaysian jurisdictional requirements. This comprehensive course is delivered by a team of experts in their areas of specialisation.

## Objective

- Examine systems in accounting practices
- Highlight the legal and ethical processes
- Emphasise the need for best practices.

## Entry Requirements

- SPM 3 credits with 3 years working experience; or
- STPM 2 principals with 1 year working experience; or
- Diploma recognized by OUM with 1 year working experience; or
- Basic Degree in any discipline, recognized by any local/public universities or private colleges.

## Modules

- Business Communication
- Business Computing
- Introductory Accounting
- Basic Accounting Reports
- Budgeting
- Business Statistics
- Corporate Accounting
- Management and Organisational Theory
- Business Economics
- Management Accounting
- Auditing
- Financial Management
- Corporate Law & Governance
- Business Law
- Malaysian Taxation and Practice
- Business Planning and Improvement
- Financial Accounting

## Highlights

- Access to OUM Digital Library
- Weekend classes
- Specially prepared notes & handouts
- Flexible monthly payment scheme / EPF withdrawal

## Fees

Registration	RM200
Course Fee	RM12400 (Peninsular Malaysia)
	RM13500 (East Malaysia)

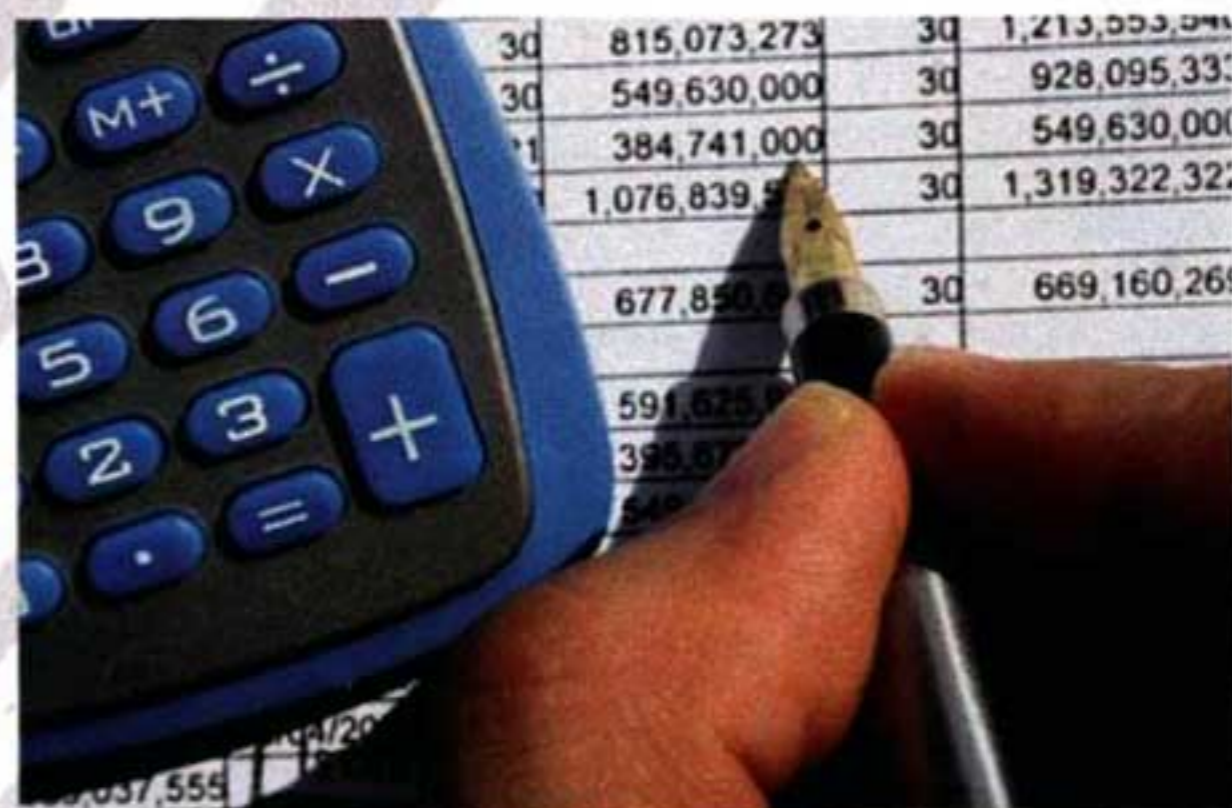


## Awarding of Certificate

Participants will be awarded the Executive Diploma in Accounting by **Institute of Professional Development, Open University Malaysia** & the **Advanced Diploma in Accounting by National Institute of Accounting, Australia**

## Assesment

- Examination
- Assignment
- Project Paper & Presentation



lifelong learning begins here...

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<http://ipd.meteor.com.my>