

IPD-OUM

INSTITUTE OF PROFESSIONAL DEVELOPMENT



OPEN UNIVERSITY MALAYSIA

in collaboration with



Developing Human Capital & People Management



About OPEN UNIVERSITY MALAYSIA

OUM is owned by the first 11 Public Universities in Malaysia. This has enabled the University to tap on not only the finest and best academic experts in Malaysia but the varied facilities such as laboratories and classrooms throughout the country.

Academic programmes are designed to facilitate students acquire the extra skills in the market place, to give them the added value in a growing competitive world and to meet challenges both domestically and in the international arena. Its strengths span a wide range of disciplines, from IT and Engineering to the Arts and Social Sciences, Business and Science. Quality and flexibility are the key words for all our programmes and we focus on the application of knowledge and skills.

About IPD

Recognizing the need to stay competitive in today's knowledge-based global economy the Institute of Professional Development (IPD) was officially founded in November, 2000 as one of the centers of excellence within the Open University Malaysia. The Institute of Professional Development (IPD) has begun to establish itself as a leading school for adult learning programmes within and outside OUM.

IPD sees itself to be the leading life – long learning programmes provider for working adults in the region. Presently IPD have been working with a diverse network of leading local and international experts to provide the cutting edge and innovative professional and management development programmes for individuals and organizations that require solutions in people and organizational behaviour.

Contact Us

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Executive Diploma in **Occupational Safety and Health**



* This programme has been recognized as a Continuous Education Programme (CEP) for Safety & Health officers by the Department of Occupational Safety & Health, Ministry of Human Resources, Malaysia.

Introduction

As nations aspire to be world class, occupational safety and health at the workplace becomes critical. It is imperative that the highest standards are maintained by an organisation. There needs to be a commitment by all stakeholders to follow the rules and regulations set by the authorities. The right attitude towards issues such as risks and hygiene in the workplace will create a safe and clean environment. This is fundamental for productivity and profitability.

This course includes legal and practical inputs that would prevent accidents and instill an awareness of personal safety. Other important components are modules on communication, organisational dynamics and general well being in terms of health.

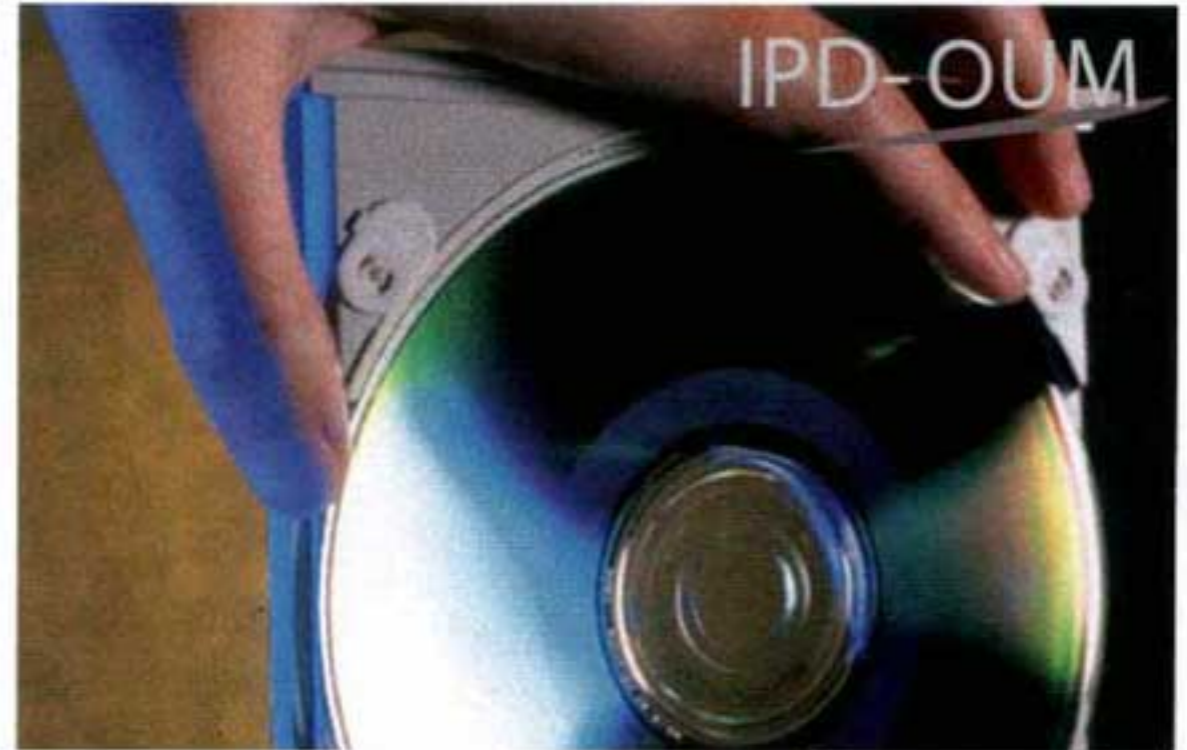
A team of experts, in their areas of specialization, deliver this exciting programme.

Objective

- Introduce the concept of safety and health
- Integrate the different aspects of personnel well being
- Identify the legal requirements in OSH
- Establish workplace best practice in OSH

Entry Requirements

- SPM / MCE with 3 years work experience; or
- Certificate of Safety and Health Officer recognized by NIOSH with 1 year work experience; or
- Registered Safety and Health Officer (Registered Safety and Health Officer (SHO) will be exempted from 2 modules



Modules

- Organisational Behaviour
- Business Communication
- OSH Legislation
- Applied OSH Management
- OSH Risk Management
- Occupational Hygiene
- Occupational Safety
- Ergonomics
- Occupational and Environmental Health
- Occupational Health Services
- Project Paper and Presentation

Awarding of Certificate

Certificate will be awarded by Institute of Professional Development, Open University Malaysia to participants upon successful completion of the course.

Assessment

For each module there are 2 areas of assessment

- Examination 60%
- Assignment 40%
- Project Paper & Presentation 100%

Highlights

- Access to OUM Digital Library
- Weekend classes
- Specially prepared notes & handouts
- Flexible monthly payment scheme / EPF withdrawal

Fees

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|----------------|-------------|
| Registration | RM 200 |
| Course Fee | RM8000 (PM) |
| | RM8500 (EM) |
| Registered SHO | RM6800 (PM) |
| | RM7200 (EM) |



lifelong learning begins here...

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www.ipd.oum.edu.my